

BURTON BRADSTOCK PARISH COUNCIL

Minutes of the meeting held on Wednesday 9th January 2008 in the Reading Room.

Present: Cllrs: M.Southgate, D.Batten, A.Mackie, S.Pett, P.Toms, E.Ripley, L.Comley, F.Moore (Clerk), C.Hughes (RFO), DCC Cllr: R.Coatsworth, M.Webber (DCC Principal Trading Standards Officer), and 12 members of the public.

1. Apologies: Cllrs: D.Venn, D.Dixon, WDDC Cllr: M.Parsons.

Presentation by M.Webber, DCC Principal Trading Standards Officer.

M.Webber spoke about the setting up of a CCCZ (Cold Calling Control Zone) for Burton Bradstock. This was a concept to give the local community the power and knowledge to deal with people knocking on their doors. Quite simply it was about giving local residents the confidence to say 'No' to uninvited traders and to warn rogue traders they were not welcome in a particular area. It would be organised by Trading Standards with the Police and the local Neighbourhood Watch. The initial phase of the project would be to circulate a questionnaire in the Parish via the Neighbourhood Watch group. The Parish Council fully endorsed the project and the Chairman thanked M.Webber for his informative presentation.

2. Declarations of Interest:

There were no declarations of interest.

3. Minutes of the previous meeting 5th December 2007.

The minutes of the previous meeting held on the 5th December 2007 were approved and signed as a true record.

4. Matters Arising:

- **Play area:** The back of the slide had been cleaned and the Clerk would contact the handyman to clean the wall on part of the climbing frame.
- **General Shrubs and Bushes:** P.Gale had been contacted regarding regular summer maintenance of specific areas in the village. Another meeting to arrange contract terms was being called.
- **Election for two new Councillors:** Notice of the election will be displayed on the 17th January, papers for nominations have to be in by the 25th January and the election will take place on the 21st February. The Clerk has nomination papers in the Reading room.
- **Library Update:** The Parish Council had received a letter from DCC inviting the three Council's who wanted to take over their Library buildings to a meeting to discuss terms etc on 26th January 2008. The Chairman and A.Mackie would be meeting with B. Hynds prior to this meeting.
- **Annual Parish Meeting:** The Chairman reported that there would be a further presentation by Trading Standards at the Annual Parish meeting.
- **Flu Jabs:** There had been no response as yet regarding the use of the Reading Room for flu jabs, or the correct protocol for receiving a flu jab.

5. Introduction to PCSO, Mark Jones:

PCSO Mark Jones was no longer the PCSO covering Burton Bradstock. It was hoped that PC. C. Orchard would attend a future meeting.

6. Correspondence:

- **WDDC Letter regarding Dog Fouling:** The Clerk reported that he had received a letter from WDDC stating that suitably wrapped dog mess could be placed in their litter bins. They could purchase bins at a cost of £145.00 each with an installation cost of £45.00, but they must be placed very near to the public highway. It was unanimously agreed to purchase five bins and site them at the end of Grove Road, Gages Lane, top of Cliff Road, east end of Annings Lane and near the footpath on the Bredy Road (This one would be in place of the bin at Timber Bridge). The Clerk to pursue as a matter of urgency.
- **WDDC:** Corporate Performance, Half year report, 2007-2008.
- **DAPTC:** Chief Executive's Circular. The new chief executive is John Parker. Emphasis was placed upon Parish Councils attendance at the Area Meetings.
- **DCC Western Highways:** A letter from R.Bastow (Highways Manager) stating that our request for extensions to the double yellow lines at the junctions of Barr Lane/Charles Road and Shipton Lane/Annings Lane has been forwarded to the Parking Manager, B. Wallis.
- **DCC Temporary Road Closure:** Annings Lane will be closed from outside Little Orchard eastward for 450 metres from the 14th January 2008 for a period of 14 days. Clerk to put details on the notice board.

7. Finance:

The following cheques were approved:

N.Trust £2499.81 Rent, WDDC £139.65 Wheelie Bins, BB Village Hall £10.00 Hire of Hall, M.Southgate £20.00 Donation for D.Webb DAPTC, F.Moore £35.00 Christmas Tree, £448.51 Wages, £17.99 Ink cartridge, Mrs Stevens £28.08 Wages and Cleaning materials, M. Fearon £212.69 Wages and Holiday pay, C.Hughes £209.28 wages, HMRC £688.54 PAYE, F.Moore £100.00 Dog Bin emptying.

Receipts:

VAT Refund £456.92.

Bank Balances:

Current Account	£	7381.61
High Interest	£	16053.42
Playground	£	382.68
Pension	£	1717.57

Notice has been given for a transfer from the High Interest Account to the current account to pay the annual National trust bill for half of the car park takings.

The form has been returned to WDDC on the 6/12/07 regarding the Precept figures.

The Asset Register work is underway.

The Clerk to contact WDDC regarding the money due to the Council from Fry's with regard to the development in Mill Street.

8. Planning & Development Report:

Approval has been received for the following applications;

1/D/07/001997- Three Horseshoes. Installation of extractor fan to kitchen roof (Listed Building Consent).

1/D/07/001983- Three Horseshoes. Installation of extractor fan to kitchen roof (Full)

It was agreed that the Clerk write to WDDC asking them why the Council was not consulted after their response in asking for a site meeting.

1/D/07/001860 – Pomegranate, Shipton Lane. Convert garage into annexe and erect link extension (Full).

9.Finance Committee Report:

There was no meeting in December 2007.

10. Community Operations Committee:

A tender had been received for work near the waste bins at Hive Beach, and it was agreed to accept the quote. The Parish Council's Handyman was removing undergrowth etc near the chain link fence around the playing field.

The Committee had looked at the Hive Beach audit done by D.Batten and were in the process of addressing all of the issues raised, contracts, safety issues, security of cash, job descriptions, checks of N.Trust members etc.

The issue of dog bins has been addressed under correspondence.

The contract with the Parish council's Handyman is being reviewed with regard to the variety of tasks to be undertaken.

The Allotments have been measured, in order that an equitable charge for 2008/2009 can be levied.

11.National Trust. Hive Beach Lease Update.

After the December Parish Council meeting the Chairman wrote to the N.Trust asking for a number of details regarding the consultation process.

The Chairman reported that he had just received a letter (copies circulated to councillors) from the N.Trust, Rural Surveyor, in reply stating that the N.Trust had decided to proceed with option 3. They were not prepared to give any details regarding the questionnaire, and were asking the Parish Council to formally acknowledge the cessation of the current lease. It is clearly evident that the N.Trust is only interested in Option 3. After taking legal advice it appears that the letter has no legal basis. Currently the Parish Council were only incurring solicitor costs on an hourly basis.

After discussion it was unanimously agreed to continue the negotiations with the N.Trust, to meet with the Rural Surveyor to discuss the situation as soon as possible so that a way forward could be agreed on an amicable basis.

12. Affordable Housing:

The Chairman circulated a document, Affordable Housing a Guideline for Parish Councils. This would be the main agenda item at the next Planning & Development Committee Meeting. There would be a seminar 'Making land available for affordable housing in rural Dorset' on Friday 7th March 2008, 10.00am – 4.00pm at the Hub, Verwood, Dorset.

13. Road Safety & Traffic Issues:

S.Pett reported that she had written to R.Stubbs and T.Westwood asking what was happening next on the issues the Council has raised with DCC. The response was that

the list had been passed on to the Client Project Section for action. Mr Westwood stated that money has been earmarked for the Burton Bradstock area, and that there could be extra money available from the Government for the B3157 to be spent in 2008/09.

14. Drainage Problems in the Village:

The Clerk read a letter from Wessex Water stating that the divisional sewerage manager, Andy Gale will be arranging a detailed investigation of the capacity and condition of the sewer in Mill Street including a camera survey. It was agreed that the Clerk contacts Andy Gale to ascertain when the survey will be done so that a Parish Councillor could attend.

J.Grantham reported that he had met with the WDDC Chairman, the Highways Manager and various engineers and they had listed 25 different items to take place regarding the drainage in Gages lane and Shadrach. In addition Wessex Water are also coming to look at the drainage problems.

15. A.O.B.

- **E.Ripley:** Questioned the notice given to all sub committee meetings It was agreed to email agenda's of sub committee's to all councillors.
- **S.Pett:** Raised the question whether or not we need a Christmas tree, when we could put the lights on one of the existing trees. After discussion it was agreed to continue with the tradition and that D.Batten would contact C.Groves about Christmas trees.

16. Date of Next Meeting: 6th February 2008.

Democratic half Hour:

- **R.Coatsworth:** Reported that there was another respite bed now available in Bridport.
- **B.James:** Did not feel that 240 responses to the N.Trust consultation really reflected the true feelings of the village.

The meeting closed at 8.45pm.