

Burton Bradstock Parish Council

Finance Report to 7th December 2011 Parish Council Meeting

Overall financial position for 2011/12:

	Income	Expenditure	Variance
Budget	26,088	26,088	(0)
Forecast	27,658	25,763	1,895
Variance	1,570	326	1,895

The variance is due to reduced staff costs and the income from the RR which is being used as an office.

The expenditure figure includes anticipated spend on building repairs of £2000.

We also have other discretionary spend allocated to grants and donation. Part of this could be used for the Diamond Jubilee events if the spend is in this financial year

Cheques

The following cheques have been authorised in accordance with the necessary internal controls:

Payee	Description	Amount
Fel Moore	Clerk -Nov salary plus expenses	506.63
Jane Hill	RFO -Nov salary plus expenses	96.38
M Collis	Cleaning	27.00
Alvian Ltd	Play Area refurbishment	1,423.86
J Bourbon	PO electrical works	25.00
J Waterson	Grass cutting 12th Oct	80.00
Fel Moore	Play Area refurbishment and expenses	208.01

Other:

The External Auditors have completed their report and there are no issues that the Parish Council need to address. The Parish Council need to approve the accounts even though they were approved before sending to the external auditor and there are no issues notified by the auditor.

A new bank mandate has been sent to the bank and is waiting on verification of the new signatories details

Jane Hill

RFO

Burton Bradstock Parish Council

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